



"Keremet Bank" OJSC

List of documents required to open an account for legal entities-residents of the Kyrgyz Republic:

1. Legal entities registered:

- till April 1st, 2009:

- Charter registered by judicial authorities (copy certified by notary). Legal entities registered in the free economic zone shall provide a copy of Charter certified by the Directorate of the FEZ;
- Founders Agreement registered by the judicial authorities (copy certified by notary), if available. Legal entities registered in the free economic zone shall provide a copy of Founders Agreement (if available) certified by the Directorate of the FEZ;

- after April 1st, 2009 (inclusive):

- Charter (copy certified with signature of the head and seal of the legal entity). Financial and credit institutions registered after January 22nd, 2010 (inclusive), all political parties, religious organizations, other non-profit organizations provide a copy of the Charter registered by the judicial authorities and certified by notary;
 - Founders Agreement, if available (copy certified by seal of the legal entity). If Founders Agreement was registered in justice authorities, will be provided its copy certified by notary.
2. Certificate of State Registration (Re-Registration) of legal entity in judicial authorities (copy certified with signature and seal of the legal entity). Legal entities registered in free economic zone shall also submit Certificate on Record Registration of legal entity as a subject of the FEZ;
 3. Account opening application signed by persons specified in the signature and seal card authorized to sign contracts and financial documents with the right of first and second signature and certified by seal of a legal entity;
 4. License for the right to carry out activities subject to licensing in accordance with the legislative requirements of the Kyrgyz Republic (original of the document is submitted to make copy thereof by employee opening an account)
 5. Permission of the Central Treasury to open a bank account (for republican or local budget organizations, enterprises and institutions);
 6. Documents confirming authority of persons specified in the signatures and seal card for opening of account and management of funds of legal entity (Power of Attorney in original certified with signature and seal of head and seal of client, copies of appointing orders, decisions of founders/members or Minutes of the General Meeting of founders/participants on appointment/election of a legal entity).
7. Joint Stock Companies provide:
- Copy certified by an independent registrar of shareholder's decision/General Meeting of Shareholders on election of Board of Directors which has appointed head of society. If the company operates without formation of Board of Directors should be provided copy certified by an independent registrar of shareholder's decision/General Meeting of Shareholders on appointment of head of society;
 - Copy of the Minutes of the Board of Directors on appointment of head of company certified by signature of head and seal of client.

8. Documents certifying identity of persons authorized to dispose of legal entity's funds (original documents are provided for review, and copy is taken from the main page, the page with household registration and signature of client). If the personal identity document is made in a foreign language, will be additionally provided notarized translation into Russian.
9. Tax Registration Certificate and Tax Clearance Certificate issued by tax authority;
10. A document confirming the registration of a legal entity with the Social Fund;
11. Signature and seal cards of legal entity in 2 copies certified by notary;
12. Legal entities registered in the FEZ shall additionally submit a document confirming registration of a legal entity in the statistical authorities of the Kyrgyz Republic.
13. When establishing relations with a client - legal entity to conduct operations (transactions) with remote access without direct contact with a client, the Bank must also request from client documents confirming the implementation of economic activities in the Kyrgyz Republic (agreements, contracts, customs declarations, tax declarations, etc.)